



Royal Australasian College  
of Dental Surgeons  
*Let knowledge conquer disease*

# OMS CPD PROGRAM ENROLMENT POLICY

MARCH 2024

### ***Document Information***

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Contact Officer	Director of Education
Authoriser	Board of Studies - OMS
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Related documents/policies	OMS CPD Standard OMS CPD Participation and Compliance Policy OMS CPD Verification Policy OMS CPD Exemption Policy OMS Approval of CPD Activities Policy Reconsideration, Review and Appeals Policy OMS CPD Guide for Participants My OMS CPD Home Tracker User Guide

## *Purpose*

This policy outlines the criteria for eligibility and the procedure for enrolment in the Royal Australasian College of Dental Surgeons (RACDS) Continuing Professional Development (CPD) Program for Oral and Maxillofacial Surgery (OMS).

## *Background*

The RACDS CPD Program for OMS is aligned with the CPD registration standard of the Medical Board of Australia (MBA) and the Dental Board of Australia (DBA), and the recertification requirements established by Medical Council of New Zealand (MCNZ) and Dental Council of New Zealand (DCNZ).

Participation in the RACDS CPD Program for OMS aims to enhance the knowledge, skills, competence, and behavioural awareness of surgeons. Additionally, OMS specialists cultivate an environment of ongoing learning that promotes collaboration, peer review, and reflective practice, all while ensuring compliance with standards established by regulatory authorities.

## *Definitions*

RACDS / the College	the Royal Australasian College of Dental Surgeons
Continuing professional development (CPD)	How health practitioners maintain, improve and broaden their knowledge, expertise and competence, and develop the personal and professional qualities required throughout their professional lives.
OMS Fellow	OMS specialists that have been admitted to Fellowship of the RACDS (OMS).
OMS Specialist	For the purposes of this policy, OMS specialists are Fellows and non-OMS Fellows registered to participate in the OMS CPD program.
Scope of practice	The professional role and services that an individual health practitioner is trained, qualified and competent to perform.
Non-practising registration	Practitioners who no longer wish to practise the profession but wish to remain registered.
Approved education provider	An education provider considered by the CPD Committee to have met the CPD activity approval assessment criteria for the activity they are applying for.

## *Policy Statement*

### **1. ELIGIBILITY**

- 1.1. Medical and dental practitioners in Australia or New Zealand, including specialist international medical graduates undergoing specialist assessment in Australia, can enrol in the RACDS CPD Program for OMS. They must hold active registration

with the Australian Health Practitioner Regulation Agency (AHPRA), the MCNZ or the DCNZ.

- 1.2. All participants have access to the *My OMS CPD Home* online tracker and learning resources.

## **2. ENROLMENT PROCESS**

- 2.1. OMS Fellows are automatically enrolled in the RACDS CPD Program for OMS upon payment of their annual fellowship fee.
- 2.2. Non-Fellows can enrol by completing the application form via the RACDS website. Evidence of identity (i.e., current passport, driver licence) and payment of fee at the time of enrolment are required.
- 2.3. Upon enrolling in the RACDS CPD Program for OMS, new participants will be provided with a welcome pack containing details about the program, instructions on accessing the online tracker, and contact information for support.

## **3. COLLEGE SUPPORT**

- 3.1. OMS specialists can contact the Education Officer by e-mail at [omsfellow@racds.org](mailto:omsfellow@racds.org) or phone +61 2 9262 6044 for support.

## **4. RELATED DOCUMENTS**

- 4.1. This policy must be read with reference to the following:
  - a) Medical Board of Australia CPD Registration Standard
  - b) Medical Board of Australia Professional Performance Framework Strengthening CPD
  - c) Medical Board of Australia Recency of Practice Registration Standard
  - d) Medical Council of New Zealand Recertification and CPD Guide
  - e) Medical Council of New Zealand Recertification Requirements for Vocationally Registered Doctors in New Zealand
  - f) Medical Council of New Zealand Restoration to the Register Policy
  - g) Medical Council of New Zealand Returning to Practice Policy
  - h) Dental Board of Australia Guidelines on CPD
  - i) Dental Council of New Zealand Recertification of Oral Health Practitioners Policy
  - j) Dental Council of New Zealand CPD Activities Policy
  - k) RACDS CPD for OMS Standard
  - l) RACDS OMS CPD Participation and Compliance Policy
  - m) RACDS OMS CPD Exemption Policy
  - n) RACDS OMS CPD Verification Policy
  - o) RACDS OMS Approval of CPD Activities Policy
  - p) RACDS Reconsideration Review and Appeals Policy

- q) RACDS OMS CPD Guide for Participants
- r) RACDS My OMS CPD Home Tracker User Guide