



## GEN05 – Special Consideration in Assessment Application

This form should be used to submit a request for special consideration with regards to a completed or upcoming examination or other assessment, as outlined in the RACDS [Special Consideration in Assessment Policy](#), available on the College website. Please refer to the policy before submitting an application to confirm you have valid grounds for your request.

First Name		RACDS ID <i>(if known)</i>	
Last Name			
Other Names		Date of Birth <i>(dd/mm/yy)</i>	
Email			

### Section 1 – Personal Details

If your details have changed please fill in below

Phone	M		H		W	
Mailing Address						
Principle Work Address						

### Section 2 – Application Area

Please select all that apply

<input type="checkbox"/> Examination – <i>(Please specify subject)</i>	_____
Date/s:	_____
<input type="checkbox"/> Other Assessment – <i>(Please specify subject)</i>	_____
Due Date:	_____

### Section 3 – Grounds

Please select all that apply

<input type="checkbox"/> Medical
<input type="checkbox"/> Compassionate
<input type="checkbox"/> Disability
<input type="checkbox"/> Religious

### Section 4 – Attachments

<input type="checkbox"/> Letter outlining your circumstances and your specific request (e.g. examination arrangements, extension of time, consideration of results etc.)
<input type="checkbox"/> Supporting documentation for your circumstances*

\* See the [Special Consideration in Assessment Policy](#) for examples of appropriate supporting documentation in different categories



### Section 6 – Declaration

I hereby apply for consideration of special circumstances in assessment and declare that:

- The information and attachments provided are true statements
- The application meets the timeframes specified in the [Special Consideration in Assessment Policy](#)

**Signature** \_\_\_\_\_

*(Unsigned applications will not be processed)*

**Date** \_\_\_\_\_

### This form should be submitted to the Director of Education

**Post** RACDS  
Level 13 37 York Street  
Sydney NSW 2000 Australia

**Email** [info@racds.org](mailto:info@racds.org)

**Applications close:** [See the Special Consideration in Assessment Policy](#)